

EDUCATION DEPARTMENT
Adjunct Self-Evaluation

Name:

Date:

Years at CSI:

Please rate each item listed by circling a number on a scale from 1 to 3. A "2" rating means you are doing the good job you were hired to do. A "3" rating means you have done an outstanding job beyond the call of duty. A "1" rating means you need to strengthen this particular area. Feel free to comment on any item in the space following each section.

CLASSROOM

1.	I am prompt to class.	3	2	1
2.	I make good use of class time, both with students and topic.	3	2	1
3.	I am readily available to help students individually.	3	2	1
4.	I am enthusiastic in my teaching.	3	2	1
5.	I show each student I am concerned and interested in him/her.	3	2	1
6.	I maintain a positive attitude in class.	3	2	1
7.	I am well prepared.	3	2	1
8.	I am knowledgeable about the subject I am teaching.	3	2	1
9.	I make efforts to retain students.	3	2	1
10.	I provide a current syllabus for each course.	3	2	1
11.	I thoroughly review course syllabus with students at the beginning of each semester.	3	2	1
12.	I incorporate technology in the classroom (if applicable) without sacrificing sound instructional practices.	3	2	1

Comments:

Comment on your teaching strengths.

Comment on your teaching weaknesses.

OBJECTIVES

1.	I clearly define course objectives.	3	2	1
2.	I review and update my curriculum at least yearly.	3	2	1

Comments (specify):

ORGANIZATION

- | | | | | |
|----|---|---|---|---|
| 1. | I clearly define course requirements and assignments. | 3 | 2 | 1 |
| 2. | My course content is relevant to the topic and student level. | 3 | 2 | 1 |

Comments:

METHODS

- | | | | | |
|----|--|---|---|---|
| 1. | My teaching methods are varied to meet student needs and learning styles. | 3 | 2 | 1 |
| 2. | I provide time for student questions and topic review. | 3 | 2 | 1 |
| 3. | I attempt to pace the course slowly enough for students to learn, but rapidly enough to avoid student boredom. | 3 | 2 | 1 |

Comments:

EVALUATION

- | | | | | |
|----|--|---|---|---|
| 1. | I clearly define the grading and testing procedures I use. | 3 | 2 | 1 |
| 2. | My exams are based on what I teach. | 3 | 2 | 1 |
| 3. | I give prompt feedback to students on tests and assignments. | 3 | 2 | 1 |
| 4. | My course outcomes assessments clearly measure course objectives. | 3 | 2 | 1 |
| 5. | I review student evaluations each semester. | 3 | 2 | 1 |
| 6. | I provide a summary of student evaluations to the department chair each fall and spring. | 3 | 2 | 1 |

Comments:

MATERIALS

- | | | | | |
|----|--|---|---|---|
| 1. | I use instructional materials which correlate with course objectives. | 3 | 2 | 1 |
| 2. | I vary the instructional materials to allow for student differences. | 3 | 2 | 1 |
| 3. | I develop and use materials to supplement/complement commercial materials. | 3 | 2 | 1 |

Comments: